



Minutes of ASSP Northwest Chapter Executive Committee Meeting

Date: April 15, 2021

Call to Order: Meeting called to order by John Breskey at approximately 10:04am.

Roll Call

X	John Breskey, CIH, <i>President</i>		Rick Johnson, <i>Website Manager</i>
X	Jennifer Ellinwood, <i>CSP President Elect</i>		Abby Ferri, <i>CSP, Professional Development Chair</i>
X	Dawn Westin, <i>CSP, CHMM Secretary</i>		Open, <i>Outreach Chair</i>
	Scott Huberty, <i>ARM Vice President</i>	X	Mark Nichols, <i>ARM, Membership Chair</i>
	Chris Flegel, <i>Treasurer</i>	X	Mark Nichols, <i>ARM, Mentorship Chair</i>
	Marni Hogan, <i>Member at Large</i>	X	John Breskey, <i>CIH, By-Laws Chair</i>
X	Mark Nichols, <i>ARM, Member at Large</i>		Tim Flint, <i>Scholarship Chair</i>
	Christine Steman, <i>CHMM, CSP Member at Large</i>		David Abrams, <i>CIH, Awards & Honors Chair</i>
	Nick Ravetto, <i>CSP Member at Large</i>		Mark Lenling, <i>Government Affairs Chair</i>
	Bill Wuolu, <i>CSP, CHST, Member at Large</i>		Abby Ferri, <i>CSP, Communications/Social Media</i>
X	Victorio Angulo-Escudero, <i>Member at Large</i>		Eric Hallerud, <i>CSP, Region V - RVP</i>
X	Megan Rooney, <i>CSP, House Delegate</i>		Kara Felber, <i>Northern Plains Section Liaison</i>
X	Jeff Jarvela, <i>CSP, OHST, House Delegate</i>	X	Katherine Schofield, <i>PhD, CSP, ARM, UMD Student Section Faculty Advisor</i>
	Kurt VonRueden, <i>CSP, CET, SMS, House Delegate</i>	X	Jeff Jarvela, <i>CSP, OHST, UMD Student Section Liaison</i>
	Abby Ferri, <i>CSP, House Delegate</i>	X	Dr. Brian Finder, <i>CIH, UW-Stout Student Section Faculty Advisor</i>
	Abby Ferri, <i>CSP, Past President</i>		Garry Kroft, <i>UW-Stout Student Section Liaison</i>
	Abby Ferri, <i>CSP, Nominations & Elections Chair</i>	X	Janie Ritter, <i>MN/SD Safety Council Rep</i>
X	Jennifer Ellinwood, <i>CSP Program Chair</i>		Chuck Clairmont, <i>Executive Director / CEO, ND Safety Council Rep</i>
	Julie Alcorn-Webb, <i>MCOHS Chapter Liaison</i>		Alanna Lee, <i>ASSP Northwest Chapter Rep to MN Safety Council</i>
	Kara Felber, <i>Northern Plains Section, Chair</i>		Anthony Stoner, <i>Northern Plains Section, Secretary</i>
	Michael Scarski, <i>CSP, Northern Plains Section, Vice Chair</i>		Auston Biles, <i>Northern Plains Section, Member at Large</i>
	Clint Young, <i>Northern Plains Section, Treasurer</i>		Jennifer Seibel, <i>CSP, ASP, CSP, Northern Plains Section, Member at Large</i>
	Member Visitors:		



Introductions

Secretary's Report

Meeting minutes from the Northwest Chapter March Board Meeting were sent to Board members and were also reviewed during the meeting.

Secretary Report Approval

Northwest Chapter March Board Meeting Minutes 3.18.2021

- Jeff Jarvela made a motion to approve the Northwest Chapter March Board Meeting Minutes 3.18.2021 as submitted.
- Jen Ellinwood seconded the motion.
- Motion passed unanimously.

Treasurer's Report – March report and PDC financial review tabled to May 2021 meeting.

Previous Meeting Business - No items for discussion

Chair Updates

Programs – Jen Ellinwood and John Breskey reported

- May Chapter Meeting – **Date change to Tuesday, May 18th**. Scott Huberty provided input to John Breskey that all things are in place for the May meeting with Roger Cullen, Safety Manager at Lund Crestliner Boats and MNOSHA Consultation. The meeting is posted and open for registrations on the website.
- The MMM and MN Safety Conference May event info will be added to April Newsletter and posted to the website.

Membership

- Mark Nichols Reporting: 833 members as of April 14, 2021.
 - Four new members, 1 transfer and 20 non-renewal members in the past 30 days. Mark N. continues to reach out to the new/transfers and expired members.
 - Mark N. prepared survey for expired members to allow for feedback and it was distributed on March 29 to 80 members, 27 opened the email but no members completed the survey to date.
 - Mark N. completed the registration process for the May 4 & 5 MSC Conference NW Chapter booth for the Chapter is asking for additional support from Abby Ferri, Dawn Westin and others to help develop and populate content for the Northwest Chapter virtual booth.

Mentoring

- Mark N. would like to encourage additional activity regarding mentor/mentee relationships particularly may be helpful to graduating students.



Nominations – Megan Rooney reported that a google doc list of potential volunteers has been prepared and they are still narrowing down position interest for some potential volunteers. The team is now gathering bios. Discussion was held on possibly creating micro-positions that might be a softer introduction into volunteer opportunities in the Chapter. Additional council being sought to address the logistics if candidates for all positions are not identified to meet the vote process deadline.

The following candidate positions need to be filled:

- Secretary
- Vice President
- (3) Members at large
- (2) Delegate – Megan Rooney and Jeff Jarvela have agreed to run again as candidates.

Scholarship – The scholarship committee provided notification that they completed their application evaluations and the following scholarships have been awarded. Information on the awards will be added to the next newsletter.

2021 ASSP Northwest Chapter Student Scholarship Recipients:

Justin Devins – University of Minnesota – Duluth - \$1000

Drew Giese – University of Minnesota – Duluth - \$1000

Adepeju Adesina – University of Minnesota - \$1000

Adam Moskowitz – University of Minnesota - \$1000

Awards and Honors – No update on status of the Regional SPY Application for Abby Ferri.

By-Laws – No update.

Government Affairs – No update.

Northern Plains – No update.

Student Sections

- **Uof MN Duluth** – Katie Schofield reported that they have been getting students out into the field. Of the 13 students, all but 2 have not been placed in permanent positions or internships at this time. Continue supporting the student's through the end of the year graduation.
- **UW-Stout - Brian Finder**
 - Brian Finder reported that it is looking positive that they will be receiving another 5-year NIOSH grant.
 - Students have been thriving in the virtual environment with dedicated staff.
 - Risk Control Construction minor is being updated and will include courses in the Risk Control program. Also considering a potential certificate type option based on professional development needs.



- Continuing to focus on aligning with other programs to ensure the viability of the program.

Outreach – No update.

New Business -

- Janie Ritter reported that Jeff Jarvela will be joining the MN Safety Conference Board in June 2021.

Adjournment

John Breskey adjourned the meeting at 10:47am (no quorum present at that very end of meeting).

Respectfully submitted by
Dawn M. Westin, CSP, CHMM
ASSP Northwest Chapter Secretary