



Minutes of ASSP Northwest Chapter Board Meeting

Date: December 11, 2018

Call to Order: Meeting called to order by Kurt VonRueden at approximately 10:31am.

Roll Call

X	Kurt Von Rueden, <i>President</i>	X	Chris Western, <i>MCOHS Chapter Liaison</i>
X	Abby Ferri, <i>President Elect, Program Chair</i>		Julie Alcorn-Webb, <i>MCOHS Chapter Contact</i>
X	John Breskey, <i>Vice President</i>		Rick Johnson, <i>Website Manager</i>
X	Dawn Westin, <i>Secretary</i>		Tim Flint, <i>Scholarship Chair</i>
	Scott Huberty, <i>Treasurer</i>	X	David Abrams, <i>Awards & Honors Chair</i>
	Bill Wuolu, <i>ASP CHST, Member at Large</i>	X	Terry Keenan, <i>Government Affairs Chair</i>
X on-line	Victorio Angulo-Escudero <i>Member at Large</i>	X	Abby Ferri, <i>Communications/Social Media</i>
X	David Abrams, <i>Member at Large</i>	X	Mark Nichols, <i>Mentorship Chair</i>
	Adam Board, <i>Member at Large</i>	X	Chris Flegel, <i>PDC Chair</i>
	Ethan Laubach, <i>Member at Large & Outreach Chair</i>		Keith Lorenz, <i>Membership Chair</i>
	Eric Heizman, <i>Member at Large</i>		Eric Hallerud, <i>Region V RVP</i>
X	John Breskey, <i>House Delegate</i>	X	John Breskey, <i>By-Laws Chair</i>
	Jeff Jarvela, <i>House Delegate</i>		Robert Feyen, <i>UMD Student Section Faculty Advisor</i>
X on-line	Megan Rooney, <i>House Delegate</i>		Jeff Jarvela, <i>UMD Student Section Liaison</i>
X	John Urban, <i>House Delegate</i>		Dr. Brian Finder, <i>CIH, UW-Stout Student Section Faculty Advisor</i>
X	Chris Flegel, <i>House Delegate</i>		Garry Kroft, <i>UW-Stout Student Section Liaison</i>
	Bill Wuolu, <i>Northern Plains Section - Chair</i>		Janie Ritter, <i>MN/SD Safety Council Rep</i>
	Anthony (Tony) Stoner, <i>Northern Plains Section - Secretary.</i>		Chuck Clairmont, <i>ND Safety Council Rep</i>
	Leif. Schonteich, <i>Northern Plains Section – Member at Large</i>		

Introduction of members present

Secretary's Report

Meeting minutes from the Northwest Chapter November Board Meeting 11.13.2018 were sent to Board members and also reviewed during the meeting.



Secretary Report Approval

- Chris Flegel made a motion to approve the Northwest Chapter November Board 11.13.2018 meeting minutes as submitted.
- John Urban seconded the motion.
- Motion passed unanimously.

Treasurer's Report

Balance as of Nov. 30, 2018 - \$13,557.43

Financial Report -November Chapter Financials

*Note revenue and expenses listed below are highlights A detailed report for November was submitted by the Treasurer and offered to the Board at the meeting for their review.

November- Revenue \$1960.00, Expenses \$648.44 Balance \$13,557.43, Net income \$1311.56

Revenue Highlights

\$1305.00 – October Chapter dues

\$655.00 – November Meeting fees

Expense Highlights

\$413.90 – Chapter meeting

\$134.00 – Region V Assessment

\$35 - Web hosting

\$23.45 – Pay Pal/Credit Card Fees

\$42.09 Bank Fees

November Treasurer Report Treasurer's Report Approval

- David Abrams made a motion to accept the November Treasurer's report as submitted.
- John Breskey seconded the motion to accept the November Treasurer's report.
- Motion passed unanimously.

Other Treasurer Notes –

- Scott Huberty will provide mid-year budget analysis at the January meeting for Board review.

Chapter Financial Meeting Summary

- Scott Huberty provided Chapter Financial Summary through November 2018. Chapter meeting financial status including April/May/Sept./Oct./Nov. meetings is positive at \$900.79.



Chair Reporting

Program: Abby Ferri reporting –

- Joint meeting of AIHA and ASSP (January 17th) topic was chosen and will be **Control Banding** and the speaker will be David Downs. A revised topic summary and information for the meeting notices will be pursued by Abby Ferri with help from David Abrams for NW ASSP Chapter posting. AIHA will host the link for the registration on their website. Question was raised on whether or not we would seek a sponsor, but at this point PDC team is focused on pursuing vendors/sponsors for PDC.
- March is set for Ergodyne. Topic is still needed for this event. Suggestion to have a Corvex user panel or an alternate topic. Program committee is also considering looking at Safety 2019 presenters to see if they might want to pre-try their session.
- The AIHA national conference is here in May. Abby Ferri is staying connected to Scott Norman (AIHA local section president) on opportunities for connecting on the conference and technical tours. Registration is needed for the conference for all of the AIHA offerings. NW Chapter to support AIHA with advertising their conference after the NW ASSP PDC.
- May technical event is in the planning.
- Request learning outcomes, presentation materials and/or presenter videos prior to confirming/finalizing speakers.

Scholarship: Report offered to Board electronically by Jeff Jarvela on behalf of Scholarship committee. Pending Actions:

- Inform UMD, UW Stout, and U of MN students and faculty of the 2019 NW Chapter of ASSP Scholarship. Applications will be available in December, 2018 and due the early part of March, 2019. Garry Kroft - UW Stout - Jeff Jarvela UMD - Tim Flint U of MN December 2018.
- Update the 2019 Scholarship Announcement on the website. Rick Johnson – Posting on the website – December 2018.

Outreach: No report.

Awards and Honors: David Abrams reported. Regional SPY candidate was not identified. Chris Flegel indicated that he would like to submit Bill Wulu for Chapter SPY.

Government Affairs: Terry Keenan reported. Things are quiet at Society. No secretary of labor has been confirmed. A nomination has been brought forward. Current acting is not actively pursuing significant changes. Emphasis programs remain status, electronic reporting was modified slightly. Walking and working surfaces is still tracking. OSHA 300 submissions are due March 2nd. Next regulatory update will be following New Orleans Safety 2019 PDC.

Professional Development: See PDC Committee report below.

Nominations and Elections: John Urban reported. Continuing to canvas for potential candidates for board leadership positions opening this spring. Board members are asked to consider VP position and connect with John Urban or Chris Flegel with interest.

Mentorship: Mark Nichols reported. Nov. 30th met with Keith Lorenz and Scott Huberty to coordinate a parallel path for membership and mentorship. Mark has notes from the meeting and will summarize and send to Board. They will continue work on strategy review for membership and mentorship in other Chapters and Society. Kurt VonRueden commented that Board could



consider sending mentorship or membership chairs to the ROC committee meeting in April to collaborate on membership/mentorship. Abby Ferri also raised the emerging leaders and how we could expand reach and knowledge about ASSP and how to help them move toward leadership NW Chapter opportunities.

Membership: No Report

By-Laws Chair: John Breskey reported. No updates being pursued at this time.

Sponsorship Chair: No Report

Northern Plains: No Report.

Student Sections: No Report.

PDC Committee: Chris Flegel reported.

- U of MN needs PDC agenda.
- Speakers are primary focus for the Committee.
- AB Tech. Services has been contracted.
- Jan. PDC committee will select food items.
- John Breskey is leading the solicitations to get exhibitors signed up. Two exhibitors are signed up to date. Chris Western indicated in some cases interested exhibitors need to wait to sign up into the 2019 year based on their organization's financial/budget schedule.
- Aaron Dean, Adel Abrams and Dr. Tim Ludwig are all confirmed as speakers.

Old Business - None

New Business – Draft Travel SOG information has been prepared by John Breskey and offered to Scott Huberty and Kurt VonRueden for consideration. Following any request for revision, a final draft version will then be offered to the Board for review and discussion at Jan. board meeting.

Monthly Programming Summary

- January 17th – AIHA/ASSP Joint meeting.
- Feb. 13th PDC
- March – Ergodyne - still need topic.
- April – 3M Red Wing - Walking Working Surfaces and Ladder Safety Devices. 3M to host location and food covered.
- May –Technical event in planning.

Adjournment

- Chris Flegel made a motion to adjourn.
- David Abrams seconded the motion.
- Motion passed unanimously.

Meeting adjourned at 11:30am

Respectfully submitted by
Dawn M. Westin, CSP
NW Chapter ASSP Secretary